

**MINUTES
ORLANDO UTILITIES COMMISSION
June 11, 2019
2:00 P.M.**

Present:

COMMISSIONERS:

Cesar E. Calvet, President
Britta Gross, First Vice President
Larry Mills, Second Vice President
Mayor Buddy Dyer

Clint Bullock, General Manager & Chief Executive Officer
Jan Aspuru, Chief Operating Officer
Mindy Brenay, Chief Financial Officer
W. Christopher Browder, Chief Legal Officer
Linda Ferrone, Chief Customer Officer
Latisha Thompson, Chief Employee Experience Officer
Greg Rodeghier, Interim Managing Director, Information Technology
LeMoyne Adams, Luz Aviles, Wade Gillingham, Chip Merriam, & Ken Zambito,
Vice Presidents
Nanci Schwartz, Recording Secretary

* * *

President Calvet asked Pete Westlake to give the invocation. President Calvet invited Alejandra Ortega and Erick Ortega to lead the Pledge of Allegiance to the Flag. The Commission Meeting was called to order at 2:08 P.M.

* * *

On a motion by Mayor Dyer, seconded by Commissioner Mills and unanimously carried, the reading of the minutes of the May 14, 2019 Commission Meeting was waived and the minutes were approved.

* * *

Jan Aspuru presented a 30-year Service Award to Ken Zambito, Vice President of Transmission.

Linda Ferrone presented a 25-year Service Award to Luz Aviles, Vice President of Customer Service.

LeMoyné Adams presented a 20-year Service Award to Christian Clements, Electric Repair Technician, Electric and Water Distribution.

* * *

Linda Ferrone stated that in 2017, OUC established an Empowerment Zone to encourage development, broad-based economic prosperity, and community support in the economically disadvantaged areas of the LIFT Orlando District and the Communities of West Lakes. In support of Strategic Initiative #1 and the City of Orlando's Ten Healthy Community Design Principals for healthy and sustainable growth and transformation, OUC has the unique opportunity to demonstrate sustainability and clean energy in the surrounding neighborhoods of Camping World Stadium and Lake Lorna Doone Park. This past December, working closely with the City of Orlando and Florida Citrus Sports Events, Inc., a sustainability partnership agreement was executed for Lake Lorna Doone Park. The renovation of Lake Lorna Doone Park officially began on Tuesday, June 4, when Mayor Dyer, President Calvet, and other city and community leaders broke ground on the 16-acre park located on West Church Street. OUC's commitment includes a 4,800-square-foot entertainment pavilion with rooftop solar that will provide a minimum of 30 kW, H2OUC hydration stations and OUC-branded electric vehicle charging stations.

Ms. Ferrone presented a video of the groundbreaking ceremony.

Ms. Ferrone recognized Steve Hogan, Chief Executive Officer of Florida Citrus Sports. Mr. Hogan thanked OUC for the partnership and Mayor Dyer for challenging the businesses in the community to participate. He noted the importance of Lake Lorna Doone Park for the West Lakes community.

Mr. Hogan presented the Lake Lorna Doone plaque and shovel to President Calvet, Mr. Bullock, and Ms. Ferrone.

President Calvet thanked Mayor Dyer for championing this project. He discussed his involvement in the groundbreaking ceremony and the importance of improving the West Lakes community.

Mayor Dyer thanked the businesses for participating in the project and noted the historical significance of Lake Lorna Doone Park. He stressed that the community was the driving force behind improving the park.

* * *

Latisha Thompson discussed OUC's partnership with After-School All-Stars (ASAS), whose mission is to provide comprehensive after-school programs that keep children safe and help them succeed in school and in life. Orlando ASAS serves over 2,600 students and their families annually in our year round programs. All programs are school based and tailored to supplement and

enhance the existing efforts of each specific school site. Orlando ASAS's programming centers around the core components of academics, enrichment, athletics, and service learning.

In April, OUC partnered with the Orlando After-School All-Stars Program and 107.3 Solo Exitos for an evening full of food, fun, and education. City of Orlando District 2 Commissioner Tony Ortiz attended the event and delivered an introduction for presentations from Latisha Thompson, Chief Employee Experience Officer; Mary Nash, Manager, Talent Acquisition and Workforce Planning; Emily Leon, Diversity Specialist; Joseph Shirley, Line Technician III; Jason Drayton, Safety Coordinator; and Dave Mayer, Supervisor, Sustainability.

In addition, OUC is a Silver Sponsor of the After-School All-Stars Summer of Dreams. This free, ten-week program for homeless students in Orange, Seminole, and Osceola counties provides resources to bridge the gap during summer break.

* * *

Justin Kramer stated that for the third year in row, OUC has partnered with college students to design innovative emerging technologies. This year, OUC and Duke Energy Florida enlisted the help of local universities to design an easier, cost-effective solution to controlling grass and weeds on solar farm land. A longtime challenge for utilities, the land—especially under the solar panels—is difficult and costly to maintain due to the size of the land parcels and obstruction of the panels. OUC has sponsored several teams from the University of Central Florida, University of South Florida, and the University of South Florida St. Petersburg to design robotic mowers that can conquer rocky terrain with tough weeds. In January, about 40 students visited a solar facility at Walt Disney World to begin researching their projects. The teams returned to the site in May to demonstrate their self-designed robotic lawn mowers.

Mr. Kramer presented a video of the Autonomous Lawnmower Competition.

Mr. Kramer acknowledged the winning Green Team from UCF. Team members included Sarah Tucker, Carson Miller, Anderson Kagel, and Connor Smith. He invited Mr. Smith to discuss the project.

Mr. Smith explained the design of the robot, the coordination involved for the project, and the lessons learned.

Mr. Kramer discussed the next steps for the project, which include a second round of design, new design considerations, and building on this year's design.

* * *

President Calvet presented the Affirmative Items for approval. With a motion by Mayor Dyer and seconded by Commissioner Gross, the Affirmative Items were approved as follows:

1. Ratification of the fuel procurements to the most responsive and responsible bidders in March 2019 in the aggregate amount \$6,048,682.06 as follows:

NATURAL GAS PURCHASES:

| | | |
|------------|----------------------------|----------------|
| March 2019 | ENI Trading & Shipping | \$ 333,300.00 |
| March 2019 | Macquarie Cook Energy, LLC | \$1,292,852.42 |
| March 2019 | Tenaska Marketing Ventures | \$2,868,689.56 |

COAL PURCHASES:

| | | |
|------------|--------------------------|----------------|
| March 2019 | Crimson Coal Corporation | \$1,553,840.08 |
|------------|--------------------------|----------------|

2. Approval of sole source Purchase Orders to Nalco Company, LLC to provide chemical treatment services for the OUCooling and Power Production Divisions in the aggregate amount of \$12,640,000. The contract term is five years;
3. Approval of Change Request No. 1 to the Capital Expenditure Estimate for the Stanton Energy Center Combined Cycle Unit B Auxiliary Power System Project in the amount of \$5,351,000, increasing the total project cost to \$5,400,000. Approval of an OUC initiated scope change and conforming Change Order No. 1 to Sargent & Lundy, L.L.C. to provide engineering and construction management services in the amount of \$787,987, increasing the total Purchase Order amount to \$831,887;
4. Approval of Change Request No. 1 for an OUC scope change to the Electric Distribution Construction Estimate for completion of the Fault Location, Isolation & Service Restoration Demonstration Project in the amount of \$311,686.76, increasing the total project cost to \$1,048,324.76;
5. Approval of a Transmission Capital Expenditure Estimate for the St. Cloud East to Holopaw 230kV Transmission Line Upgrade Project in the amount of \$6,300,000. Approval of a Purchase Order to Leidos Engineering, LLC for engineering and construction management services in the amount of \$845,000;
6. Approval of a sole source Purchase Order to Open Text, Inc. for software, implementation services, and three years of maintenance and support in the amount of \$285,707.62;

7. Approval of RFQ #4731 – Contract award to CDW Government LLC, the lowest, most responsive, and responsible vendor, for VMware software licenses and maintenance and support for the period of July 1, 2019 through June 30, 2024, in the amount of \$1,523,286;
8. Approval of an OUC initiated scope change and conforming Change Order No. 1 to Gartner Inc. in the amount of \$201,311 to continue providing IT research and advisory services through June 30, 2020, increasing the total Purchase Order amount to \$489,129;
9. Approval of an OUC initiated scope change and conforming Change Order No. 1 to Oracle America, Inc. in the amount of \$1,529,195.32 for additional software licenses, and maintenance and support through October 26, 2021, increasing the total Purchase Order amount to \$4,810,148.82;
10. Approval of an OUC initiated scope change and conforming Change Order No. 2 to Petroleum Traders Corporation in the amount of \$1,400,000 for fleet vehicle and equipment fuel through July 20, 2020, increasing the total Purchase Order amount to \$4,576,250;
11. Authorization for the General Manager & CEO to execute the Partial Release of Easement for KB Home Orlando, LLC for property located west of Packard Avenue, east of La Salle Avenue, and north of Cypress Drive;
12. Authorization for the General Manager & CEO to execute the Release of Easement for RCJ of Winter Park No. 2, LTD. for the property located east of North Semoran Boulevard and south of Hanging Moss Road; and
13. Authorization for the General Manager & CEO to execute the Release of Easement for SLRC Holdings, LLC for the property located south of West Sand Lake Road and north of Universal Boulevard.

* * *

Mindy Brenay provided the Financial Report through May 31, 2019. Electric retail energy revenues made favorable forward movement in comparison to the budget, leaving the electric retail revenue approximately \$1 million behind budget. Wholesale energy revenues also made favorable forward movement in comparison to budget, offsetting water revenues which fell behind budget during the current month.

* * *

Jonathan Sebastian Blount, an OUC customer, discussed OUC's involvement in the community. He thanked OUC for sponsoring the Orlando History Center exhibit on the Florida Highwaymen, assisting with the rehabilitation of Parramore initiative, and contributing to the hygiene for the homeless stations.

President Calvet noted the new timer that was installed to keep track of public speakers.

* * *

Mr. Bullock asked Latisha Thompson to provide a presentation regarding Take Our Daughters and Sons to Work Day. Ms. Thompson stated that on April 25, more than 135 children of OUC employees participated in Take Our Daughters & Sons to Work Day, which was themed Workforce Development for All. The children began the day shadowing their parents in their work locations. Then they traveled to Pershing where the Employee Experience team created activities such as lineman demonstrations, safety drills, resume' writing, mock interviews, team building, and rides in a bucket truck. Ms. Thompson presented a video of the day's events.

* * *

Mr. Bullock stated that OUC's electric demand set a new all-time record in St. Cloud on Tuesday, May 28 of 197 MW. Customers received tips on OUC.com, OUCconnect eNewsletter, social media, and local media on how to keep their bills low while also staying cool. In addition, on May 30, Dave Mayer, Sustainability Supervisor, spoke with Jerry Austin from WKMG Channel 6 and offered conservation tips and measures.

* * *

Mr. Bullock asked Latisha Thompson and Chris Browder to provide an update on OUC's Active Shooter Planning Initiative. Mr. Browder stated that active shooter situations are unpredictable and evolve quickly. Typically, the immediate deployment of law enforcement is required to stop the shooting and mitigate harm to victims. Because active shooter situations are often over within 10 to 15 minutes, before law enforcement arrives on the scene, OUC must be prepared both mentally and physically to deal with an active shooter situation. The last Active Shooter training was held in 2011-2012. Security and Safety are working together to provide updated active shooter, workplace violence, and physical security incident response plans. Employees are encouraged to sign up for OUC Emergency Alert Notifications, in which they will receive text and voice alerts via personal cell phones, work cell phones, or both.

Ms. Thompson stated that Human Resources is evaluating exit protocols for employees who are leaving the organization involuntarily. Security guards at all locations are made aware of departing employees and a photo is provided to

each guard station. Although the times have changed, the basics of active shooter survival are the same: run, hide, and fight.

* * *

Mr. Bullock stated that in late May, teams from around the Commission gathered at the Pershing Operations Center to test OUC's responsiveness in preparation for the 2019 hurricane season. The Incident Command Team, which is responsible for everything from logistics and planning to public information and operations, faced Hurricane Alonzo. The mock storm presented scenarios OUC has yet to experience, such as loss of communication tools and electricity at the Incident Command Center. Joe Reilly, Director of Operational Technology/Incident Commander, and Ken Zambito, Vice President of Transmission/Deputy Incident Commander, led the team through discussions on how to best solve potential issues from a catastrophic Category 5 storm and to identify items to work through ahead of the next threat. John Chapman, Emergency Management Administrator, said while OUC has experienced its fair share of storms in its near 100-year history, every storm is different. It is imperative to constantly refresh procedures and ensure the team is prepared to operate safely and efficiently no matter what the season brings.

* * *

Mr. Bullock stated that OUC's Legislative Affairs has been invited to a meeting with Senator Rick Scott at Valencia College on June 17 to discuss Hurricane Preparedness. Senator Scott plans to bring down federal agency representatives and is inviting representatives from utilities, local governments, and other sectors involved in key aspects of hurricane restoration and recovery.

* * *

Mr. Bullock stated that to kick off the 2019 hurricane season, OUC was prominently featured on WKMG Channel 6, ClickOrlando.com, and WKMG's social media channels on May 31 and June 1. Jason Drayton provided tips on the proper use of generators to keep families and linemen safe. Viewers also received an inside look at the Dispatch Control Center with Tim Trudell as he explained how power restoration is prioritized after a hurricane. Brian Barnett, Line Technician I, provided additional details on restoring power after major storms.

* * *

Mr. Bullock stated that OUC's 2018 Water Quality Report is now online. It contains important information about the source and quality of drinking water. Customers also have the opportunity to request a printed copy.

* * *

Mr. Bullock stated that for more than four decades, OUC has kept stakeholders informed through traditional annual reports that recap accomplishments over the past year. This year, OUC chose to take a different direction: to look forward, not backward, and to tell the story from a broader perspective. The 2019 Community Responsibility Report communicates what OUC stands for as a responsible energy and water provider in a rapidly evolving industry. Mr. Bullock invited everyone to go online to read the report at www.ouc.com/connected. He distributed cards to the Commissioners with information about the Report.

* * *

Mr. Bullock acknowledged the interns from the Emerging Students Program who were in attendance at the Commission Meeting. There are 47 interns from a variety of colleges and universities working at OUC over the summer. He thanked Emily Leon for her work on the program.

* * *

Commissioner Gross congratulated Ken Zambito on his Service Award. She thanked Justin Kramer for his presentation on the Autonomous Lawnmower Competition. She noted the importance of applying technology solutions to practical problems when deploying solar.

Mayor Dyer stated that the City of Orlando also had its tabletop exercises for the Emergency Operations Center. He thanked OUC for participating in the exercises. He praised OUC's involvement in the Lake Lorna Doone Park improvements and the After-School All-Stars. He stated that the City has also begun having veterans lead the Pledge of Allegiance. He acknowledged the recent active shooter event in Virginia Beach. He recognized the three year anniversary of the Pulse shooting.

Commissioner Mills commented on the importance of serving on the Board and on OUC's commitment to the community. He thanked Mr. Kramer, Ms. Brenay, Ms. Thompson, and Mr. Browder for their presentations. He noted the importance of security protocols for all departing employees.

President Calvet thanked Alejandra Ortega and Erick Ortega for their military service. He congratulated all the Service Award recipients. He noted the importance of the Lake Lorna Doone Park Project, the After-School All-Stars, and the Autonomous Lawnmower Competition. He thanked Mr. Bullock for his presentations. He stressed the importance of the Emerging Students Program. He honored Mr. Bullock for his 30-year Service Award.

* * *

President Calvet adjourned the meeting at 3:34 P.M.

President

Secretary