

MINUTES
ORLANDO UTILITIES COMMISSION
July 20, 2017
4:28 P.M.

Present:

COMMISSIONERS:

Gregory Lee, President
Dan Kirby, Second Vice President
Britta Gross, Commissioner
Buddy Dyer, Mayor

Absent:

Cesar Calvet, First Vice President

OUC Staff:

Ken Ksionek
German Romero
Tiffany Surat

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A meeting notice for the Special Meeting was provided pursuant to Section 3 of the Charter for the Orlando Utilities Commission.

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- I. Commission President Gregory Lee called the meeting to order at 4:28 p.m.
- II. Kenneth P. Ksionek addressed the Commissioners regarding his recent decision to retire as General Manager/CEO of OUC. Discussion ensued. The Commissioners and Mr. Ksionek spoke about his leadership tenure and the Commissioners thanked Mr. Ksionek for his service to the organization. Mr. Ksionek exited the meeting at the conclusion of this discussion.
- III. President Lee reviewed the General Manager/CEO Selection Process Overview with the Commissioners. Discussion ensued. Commissioner Kirby made a motion to approve the General Manager/CEO Selection Process Overview with a minor modification changing the name of the Selection Steering Committee to the "Selection Advisory Committee." Mayor Dyer seconded the motion. The General Manager/CEO Selection Process Overview was approved unanimously.
- IV. German Romero provided an overview and recommendation of an Executive Search Firm to assist with the General Manager/CEO Selection Process.

Discussion ensued. Mayor Buddy Dyer made a motion to approve Mycoff, Fry & Prouse. Commissioner Kirby seconded the motion. The Executive Search Firm was approved unanimously.

V. President Lee reviewed the Selection Advisory Committee with the Commissioners. Discussion ensued. Commissioner Kirby made a motion to approve President Lee, Linda Chapin and Tiffany Moore Russell to serve on the Selection Advisory Committee. Mayor Dyer seconded the motion. The Selection Advisory Committee was approved unanimously.

VI. Tiffany Surat reviewed the draft Job Description & Salary Range with the Commissioners. The Commissioners determined that they would review the draft Job Description & Salary Range and confer with the Executive Search Firm with comments and questions. The Commissioners agreed that President Lee should instruct the Executive Search Firm to confer with the Commissioners individually regarding questions and comments and circulate the revised final Job Description and Salary range on July 28, 2016, which would be deemed approved unless any further comments or objections were provided by the Commissioners.

VII. General discussion ensued regarding the items covered during the meeting. The Commissioners recognized this process would take some time and it may not be until September or October before a meaningful update is available.

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President Lee adjourned the meeting at 5:30 P.M.

President

Secretary