

## Customer Refund Request Form

**Please fill out this form completely to request a refund due to a change of service. Please note that OUC will only refund money to the party that made payment originally.**

Date: \_\_\_\_\_

Work Order Number \_\_\_\_\_

Service Address \_\_\_\_\_

Payment Amount \$ \_\_\_\_\_

Refund Requested by: \_\_\_\_\_

Name of Business/Developer/Contractor \_\_\_\_\_

Telephone Number \_\_\_\_\_

Reason for Refund: \_\_\_\_\_

Signature of Person Requesting Refund \_\_\_\_\_

Please send Refund Request Form to:

**Orlando Utilities Commission  
Development Services  
100 W. Anderson Street  
Orlando, Florida 32801  
Phone 407-236-9651  
Email: developmentsservices@ouc.com**

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### For OUC Use Only

Work Order Number \_\_\_\_\_

Make Check Payable To \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Total Amount To Refund \_\_\_\_\_

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_